

Rider Policy Spring 2023

A. Session Policies

1. Non-Attendance Notice

- If your child will not be attending their designated class, a parent/ guardian must notify the office at 204-925-5905 or email by **NOON** on their riding day or sooner. After 4 pm, please call Executive Director's cell phone at (613) 985-8996 AND email kw Walton@prairiestrides.com for unforeseen circumstances.
- If no/late notice is given as required above:
 - First-time: Warning
 - Second-time: Warning
 - Third-time: Removal from session and placed on the waiting list
- If your child is removed from the session you will forfeit your riding & fundraising fee. Your child will be placed back in the program in the next available spot in a subsequent session.

2. Missed Classes

- A rider is expected to be present at all 10 riding classes. Circumstances do arise, and every situation will be assessed on a case-by-case basis by the Executive Director.
- Missing three classes per session may result in your child being removed from the session and placed on the waiting list.
- If your child is removed from the session, you will forfeit your riding fee for that session. Your child will be placed back in the program in the next available spot in a subsequent session.

3. Parental Involvement

For each rider a parent/family member or friend is required to volunteer a minimum of **THREE (3) EVENTS within each twelve (12) month period**. Each family is required to pay upfront, a postdated (to June 30, 2023) Fundraising Fee in the amount of \$300 (by August 31), for the coming year.

If your family participates, as required, the fundraising fee will not be cashed. If your family does not participate as stipulated, your fundraising fee will be accepted, in full, and deemed a donation to the program, on June 30th of the following year.

Parents are responsible for volunteering for a minimum of three events throughout the year.

- Rumour's Event
- St Mary's Fashion Show
- TYC Bud, Spud - Halloween Howl
- Flea Market
- 3rd Party Events/Raffle

****TYC Bud, Spud & Hallowe'en Howl:**

A cheque for \$250 is required on the first night of riding to confirm your participation. If the fee is not received, it will be added to your child's riding fees for the next session.

Families will receive a minimum of 10 tickets to buy/sell for this event. Tickets cost \$25 each.

Schedules and duties for volunteers/families will be emailed closer to the event.

4. Rider Fee

The rider fee of **\$300** per session (Spring) must be paid in full by March 1st, 2023. A cheque can be mailed along with completed forms to 145 Pacific Avenue, Wpg, MB R3B 2Z6

5. Appeal Process

The appeals committee will comprise (3) three board members, including a parent representative. An appeal on any of the above policies must be submitted in writing to the office within 48 hours of the decision in dispute.

PRAIRIE STRIDES

Horses Helping Children With Disabilities



I understand and agree to comply with the above requirements that must be fulfilled to have my child participate in the Prairie Strides program.

Rider Name

Parent Name-Print

Signature

Date